

INSTRUCTIONS FOR NEW ADMISSION 2024-25

AFTER MAKING ON LINE REGISTRATION, PARENTS WILL HAVE TO DEPOSIT THE HARD COPY OF RELEVANT DOCUMENTS AS MENTIONED BELOW ALONGWITH PRINT OUT OF ONLINE ADMISSION FORM AT RECEPTION COUNTER OF VISITORS ROOM OF SENIOR WINGS APS JALANDHAR CANTT :-

1. BIRTH CERT FOR CLASS-I (ENGLISH MEIN TRANSLATE KIYA HUA). AGAR BIRTH CERTIFICATE DUSRI BHASHA MEIN HAI TO KRIPYA ENGLISH MEIN TRANSLATES KARVA KAR LAYEIN.
(For class-Ist only)
2. PHOTOCOPY OF DO PART II ORDER DULY ATTESTED BY THE CO/ OC OR ANY COMMISSIONED OFFICER OF THE UNIT.
(For Class – Ist only)
3. TRANSFER CERT (IN ORIGINAL)/ IF THE TC IS OTHER THAN ARMY PUBLIC SCHOOL, THEN TC DULY ATTESTED BY DISTRICT EDUCATION OFFICER (DEO)
4. COPY OF LAST CLASS REPORT CARD.
5. COPY OF AADHAR CARD.
6. COPY OF POSTING/MOVEMENT ORDER.
7. SERVING CERTIFICATE WITH PRESENT RESIDENTIAL ADDRESS.
8. QUARTER ALLOTMENT LETTER/ PERMISSION FOR OUT LIVING SIGNED BY CO/OC.
9. MEDICAL CERTIFICATE.

ADMISSION TO CLASS-I (ONE) FOR **ACADEMIC SESSION 2024-25**

- **THE ADMISSION AGE CRITERIA FOR CLASS-I (ONE) HAS BEEN REVISED TO 6+ YEARS WITH EFFECT FROM ACADEMIC SESSION 2024-2025.**
- **ADMISSION FORMS FOR CL-I (ONE) HAVING LESS THAN 6+ YEARS OF AGE AS 31 MAR 24 WILL NOT BE ACCEPTED.**
- **IT IS CLARIFIED THAT THOSE BORN ON 01 APR SHALL BE CONSIDERED TO HAVE COMPLETED THE AGE ON 31 MAR OF THE SAME YEAR.**

AUTHORITY : AS PER MANDATE OF NEP 2020 & ARMY WELFARE EDUCATION SOCIETY (AWES) LETTER NO B/45902/AMDT /APS/AWES DT 08 FEB 2023.

ADMISSION PROCESS FOR APS JALANDHAR CANTT

1. Please visit our Website www.apsdigicamps.com
2. Click on Admission and Transfer → Proceed to online admission.
3. Select Area and Zone – Jalandhar
4. Then click on
Primary*
Secondary**
Sr Secondary***
5. Then fill the required information in the application form.
Attach the required documents.
6. Click submit.
7. Take print of one copy of Admission Form for submission at school's Admission Counter along with following documents :-
 - (a) Original TC duly signed by Principal of previous school.
 - (b) Report Card of previous class/term
 - (c) Aadhar Card of student
 - (d) Serving Certificate with Photo
 - (e) Medical Certificate
 - (f) Mov Order / Posting Order
 - (g) Quarter Allotment letter

Important : Please provide the following at the time of submission of admission form.

UDISE- Unified District Information System for Education of the previous school

PEN – Personal Education Number of Student

*For Class I to V click Primary.

**For Class VI to X click Secondary

***For Class XI to XII click Sr Secondary

ADDL DOCU FOR CLASS IX TO XII (AS APPLICABLE)
(1 Original + 1 Photocopy) 02 SETS of ADMISSION FORM
REQUIRED SEPARATELY

S/ No	Documents Required	No of sets required
1.	TC/School leaving Certificate in original & photocopy duly attested by the Principal of the previous school.	Original+ 01 photocopy
2.	Registration Card duly signed by the Principal of the previous school.	Original+ 01 Photocopy
3.	Report Card (Marks sheet /Marks Statement).	Original+ 01 photocopy
4.	Posting OR Movement order of the parent.	Original+ 01 photocopy
5.	An affidavit on Rs 50/- non-judicial stamp paper regarding change of residential address of parent. (Sample affidavit available at Admission Cell). (<i>For classes IX To XII only</i>).	Original+ 01 Photocopy
6.	Serving Certificate Indicating Local Residential address & Unit address	Original+ 01 Photocopy
7.	Quarter/Married Accommodation allotment letter/ Part I order/ Certificate.	Original+ 01 Photocopy
8.	Demand Draft of Rs 1000/-* In favour of SECRETARY CBSE PAYABLE AT SBI MAIN BRANCH MOHALI (The applicant's/student's name should mentioned in the Demand Draft).	Original+ 01 Photocopy
9.	An additional Affidavit on Rs 50/- non-judicial stamp paper duly signed by Executive Magistrate authorized/ NOTARY of the court in case of change of subject (s) which is/are not held at APS, Jalandhar with the Code No of the both subject(s).	(If applicable) (1 Original+ 01 Photocopy)

****(In case of change of subject which is not held in APS, Jalandhar/ held in lieu of the same subject, then Demand Draft should be for Rs 2000/- ie. Rs. 1000/- as CBSE Centre Tfr FEE for that is. change zone from previous Regional Office/zone to Regional Office/zone Jalandhar. + Rs. 1000/- per subject for change of subject(s).***
