

Tele Fax: 0181-2630776-  
Army No : \_\_\_\_\_

REGD BY POST/BY HAND  
Army Public School  
MH Road  
Jalandhar Cantt  
Pin code – 144005

Case No : 101/Est/Classrooms/APS (Sr Wing)

28 Nov 2024

**INVITATION OF BIDS FOR PROCUREMENT OF 'DUAL DESK (36" X 14" X 27") (SEAT SIZE 15" X 14" x16")WITH BACK REST QTY 305 FOR CLASSROOMS' AT (SR WING)ARMY PUBLIC SCHOOL,JALANDHAR CANTONMENT**

**Tender Enquiry (TE) No/Call for Quotation No: 101/Est/Classrooms/APS (Sr Wing) dated 28 Nov 2024**

1. The sealed Bids under **Open Tender Enquiry (TWO BID System)** are invited by the Principal Army Public School Jalandhar Cantt for and on behalf of the Senior Patron of Army Public School, Jalandhar for supply of items listed in Part II of this RFP. The Call for Quotation Number is **101/Est/APS/Furniture /2024-25** and can be viewed at [www.apsjalandhar.com](http://www.apsjalandhar.com).

2. The address and contact numbers for sending physical documents or seeking clarifications regarding this RFP are given below.

- (a) **Bids/queries to be addressed to.** Principal Army Public School  
MH Road, Jalandhar Cantt
- (b) **Postal address for sending the bids.** Principal Army Public School  
MH Road, Jalandhar Cantt  
(Punjab)  
PINCode-144005
- (c) **Telephone numbers of the contact personnel.** 0181-2630776
- (d) **Details of Contact Officer for Tender Queries.**  
Project Officer  
Army Public School, Jalandhar Cantt  
Tele No: 0181-2630776  
E-Mail ID- [apsjalandharcantt@gmail.com](mailto:apsjalandharcantt@gmail.com)
- (e) **Details of Contact Officer for Technical Queries.**  
Project Officer  
Army Public School, Jalandhar Cantt  
Tele No: 0181-2630776  
E-Mail ID- [apsjalandharcantt@gmail.com](mailto:apsjalandharcantt@gmail.com)

3. **This RFP is divided into four Parts as follows.**

(a) Part I – Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.

(b) Part II – Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.

(c) Part III – Contains Standard Conditions of RFP, which will form part of the Contract with the successful Bidder.

(d) Part IV – Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.

4. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

(Surya Narayan B)  
Lt Col  
Presiding Officer

**Copy to :-**

HQ 11 Corps (A Branch) - For info please.

HQ 11 Corps (Sigs Br) - For info please.

## **PART I – GENERAL INFORMATION**

1. **Manner of Depositing the Bids.** The bids will be submitted in the following manner: -

(a) **Physical bid.** The original (of the following documents) shall be submitted physically in the sealed tender box prior to bid submission end date, in an sealed envelope duly marked with Tender ID along with a covering letter under company letter head.

(i) EMD instruments as per Para 13 Part-I of RFP.

(ii) **DD for Tender fee.** The crossed demand draft/IPO of **Rs 500/- (Rupees five hundred only)** should be in favour of **Public Fund Army Public School, Jalandhar Cantt** payable at Jalandhar Cantt. DD should be valid for minimum of 3 months.

(iii) Technical documents as mentioned at Para 1 (b) below will also be submitted physically.

(b) **Technical Bid (Cover-I).** Cover-I will contain the **Technical Bids** consisting of following:-

(i) Certificate (To be submitted with Technical Bid) - **Appendix A**

(ii) EMD Bank Guarantee format. - **Appendix B**

(iii) Dealer ship certificate.

(iv) ISO compliance of OEM and the Bidding Firm.

(v) Certificate of firm's registration for GST.

(vi) PAN No (Enclosed copy of PAN card duly stamped).

(vii) Vendor to quote only one make / model for each item.

(viii) Acceptance of Terms & Conditions of tender attached - **Appendix C**

(ix) Technical Specification compliance chart attached - **Appendix D.**

(x) Additional Charges/discounts - **Appendix E.**

(xi) Commercial Bid Format - **Appendix F.**

(xii) Performance of Bank Guarantee Formant - **Appendix G.**

(c) **Commercial Bid (Cover-II).** **Commercial bid** packet will be submitted as Cover II and will consist of following:-

(i) Commercial bid in the form of "**BOQ**" (Bill of Quantities).

(ii) Scanned copy of "Additional Charges/Discounts" containing details of items with **financial implications** on the bid. The format of the same is att as **(Appendix E).**

(d) **Pre-Bid Conference.** Pre-bid conference will be held on 12 Oct 2024 at Army Public School, Jalandhar Cantt prior to submission of bids to carryout pre-bid conference.

2. **Time and date for Opening of Bids 10 Dec 2024 at 1200Hrs.** (If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

3. **Location of Tender Box.** The tender Box will be kept in the Visitor's Room of **Army Public School, MH Road Jalandhar Cantt.** Following guidelines may be followed while submitting the documents.

(a) The physical receipt of specified documents at para 1 (a) shall be mandatory prior to bid opening.

(b) The non-receipt of the physical document shall render non-acceptance of the tech bid.

(c) Only those document specified in the tender document and are found in the tender box will be opened.

(d) Bids dropped in the wrong Tender Box will be rendered invalid.

(e) No post-bid clarification on the initiative of the bidder will be entertained.

4. **Opening of the Bids.** The physical verification of tender document will be done at **Army Public School, MH Road Jalandhar Cantonment.** The bidders may depute their representatives, duly authorized in writing to attend the opening on the due date and time.

5. **Opening of Two Bid System.**

(a) The Technical Bids shall be opened as per critical date sheet mentioned in this tender document. The evaluation of technical Bid will be carried out off-line and the results of the evaluation will be uploaded on the Army Public School's website (<https://www.apsjalandhar.com>).

(b) The Commercial Bids of only those Bidders whose technical bids meet all the stipulated (Technical) requirements shall be opened. The date of opening will be intimated to the Bidders through **Army Public School's website**(<https://www.apsjalandhar.com>). Decision of School Management/Principal/BOO for opening of bids shall be final and binding in this regard.

6. **Forwarding of Bids.**

(a) The documents specified in Para 1 (b) to be deposited physically also and will be dropped in the sealed tender box. The physical receipt of these documents is mandatory. **The technical bids shall not be accepted if these documents are not received prior to bid opening.**

(b) The **TECHNICAL** bid will be submitted physically as mentioned in Para 6 (a) above.

(c) The **COMMERCIAL** bid will be submitted physically in school's Tender Box placed at Visitors room Army Public School Jalandhar Cantt

- (d) **The TECHNICAL BID and the COMMERCIAL BID should be submitted by the bidder duly signed by the legal owner of the firm or the person auth by him to do so.** The Commercial Bid Format is as given at Appendix 'F'. Bidders are required to fill this up correctly with full details.

7. **Clarification regarding Contents of the RFP.** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarifications sought not later than **05 (five)** days prior to the date of opening of the Bids. Copies of the query and clarification by the purchaser will be uploaded as corrigendum for all prospective bidders who have received the bidding documents.

8. **Modification and Withdrawal of Bids.**

(a) No bid shall be modified after the deadline for submission of bids.

(b) No bid may be withdrawn in the interval between the deadline for submission of bids and expiry of the period of the specified bid validity. Withdrawal of a bid during this period will result in forfeiture of BiddersEMD.

9. **Clarification Regarding Contents of the Bids.** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid on the day of opening of the bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

10. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.

11. **Validity of Bids.** The Bids should remain valid for a period of **90 days** from the last date of submission of the Bids.

12. **Earnest Money Deposit.** Bidders are required to submit Earnest Money Deposit (EMD) for amount of **Rs 22,000/-** along with their bids. The EMD may be submitted in the form of an Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (Appendix 'B') from any of the public sector banks or a private sector bank **EMD is to remain valid for a period of 60 days beyond the final bid validity periods.** EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. **EMD is not required to be submitted by those Bidders who are registered for the same item range of products/goods or services with the Central Purchase Organization, National Small Industries Corporation (NSIC) or MoD itself.** The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender. **EMD to be issued in favour of Principal Army Public School, Jalandhar Cantt payable at Jalandhar Cantt.**

**Note:-** Bidders who are registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) or MoD itself are requested to fwd **Proof of Registration** along

with the Technical bid. Without this proof, the bid (WithoutEMD) shall be declared technically invalid.

## **PART II – ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED**

1. **Schedule of Requirements.** List of items / services required Approx. are as follows:-

<b>Ser No</b>	<b>Nomenclature of items</b>	<b>A/U</b>	<b>Qty</b>	<b>Remarks</b>
(a)	Dual Desk- size (36" x 14" x 27" inches) Seat size (15" x 14"x16" inches) Material of Seat and Back rest (if provided (+/- 2mm (For back rest +/- 4mm – 18 mm thick MDF Board for senior classes.	Nos	305	
	Desk size-36x 14x 27 Inch			
	Seat Size-15x14x 16 Inch			

2. **Complete scope of Work** Supply of items Dual Desk- size (36" x 14" x 27" inches) Seat size (15" x 14"x16" inches) with Material of Seat and Back rest (if provided (+/- 2mm (For back rest +/- 4mm – Made of 18 mm thick MDF Board for senior classes required for Sr Wing Army Public School, Jalandhar Cantt as per para 3(a).

3. **Technical Details.**

- (a) **Technical details with technical parameters.** Technical Specification of above mentioned items are enclosed as Appendix 'F' to this RFP.
- (b) **Specifications/drawings, as applicable.** NA
- (c) **Requirement of training/on-job training.** NA
- (d) **Requirement of installation/commissioning.** Installation of all items and allied works at locations as specified by Principal, Army Public School, Jalandhar Cantt to the vendor will be completed within **30 Days from the date of signing of Contract agreement.**
- (e) **Requirement of Factory Acceptance Trials (FAT), Harbor Acceptance Trails (HAT) and Sea Acceptance Trials (SAT).** NA
- (f) **Requirement of Technical documentation.** NA
- (g) **Nature of assistance required after completion of warranty.** Notrequired.
- (h) **Requirement of pre-site/equipment inspection.**
- (i) It is Preferable for the bidder to carry out pre inspection of the site before submission of bids, in order to carry out correct assessment of the items required for supply and installation to avoid any conflict.

(ii) 100% stores will be subject to physical inspection by a Board of Offrs detailed by the purchaser to ascertain that they conform to the samples/specifications as laid down in the Contract. Authorized Representative of the firms will be present during inspection. In case the stores are not found to be conforming to the laid down samples/specifications, the authorized representative of the firm will be intimated by the checking Board of officers in situ. The defective stores will be removed and replaced by the stores of the correct specifications by the supplier at his own expense within a period of **07 days** of inspection. In case of any dispute, decision of the purchaser will be final and binding.

4. **Two-Bid System.** In respect of Two – bid system, bidders are required to furnish clause by clause compliance of specifications bringing out clearly the deviations from specification, if any. The Bidders are advised to submit the compliance statement in the following format along with Technical Bid:-

**TECH FORMAT**

S. NO	Specification of Item Offered	Compliance to RFP Specification Whether Yes/No	In case of non compliance, Deviation from RFP to be specified in unambiguous terms

**Note:** Tech Format to form a part of the tender documents to provide for transparent technical evaluation.

5. **Delivery Period.**

(a) Delivery of stores and execution of works within **30 days** of signing of the contract agreement.

(b) Installation, Commissioning, and Acceptance Testing within **30 days** from the date of signing of contract.

(c) Please note that Contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer, with applicability of LD clause.

6. **INCOTERMS for Delivery and Transportation.**

(a) The vendor shall be responsible for the safe delivery of the stores at the consignee's end and transit damage if any shall be promptly attended by him.

(b) Free delivery at consignee's place.

7. **Consignee details.**

The Principal  
Army Public School  
MH Road, Jalandhar Cantonment (Punjab)  
PIN-144005

### **PART III – STANDARD CONDITIONS OF RFP**

**The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of the Bid submitted by the Bidder.**

1. **Law.** The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. **Liquidated Damages.** In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of items, training, etc as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The BUYER may also deduct from the SELLER

as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of project. Thereafter the BUYER will have the right to terminate the Contract in case of such delay beyond ten weeks, and the buyer would have the option to buy the items from the market at the bidder's risk and cost. The mode and method of such risk purchase would be at the total discretion of the **Principal, Army Public School Jalandhar Cantonment.**

3. **Goods and Services Tax (GST).**

(a) **General.**

(i) Bidders must indicate separately the GST or any other Tax likely to be paid in connection with delivery of completed goods specified in RFP. In absence of this, the total cost quoted by them in their commercial bids will be taken into account in the ranking of bids.

(ii) If a Bidder is exempted from payment of GST or any other Tax upto any value of supplies from them, he should clearly state that no such GST or any other Tax will be charged by them up to the limit of exemption which they may have. If any concession is available in regard to rate/quantum of GST or any other Tax, it should be brought out clearly. In such cases, relevant certificate will be issued by the buyer later to enable the seller to obtain exemptions from taxation authorities.



(iii) Any changes in GST or any other Tax levied by Central/ State/ Local government on final product upward as a result of any statutory variation taking place within contract period shall be allowed reimbursement by the buyer to the extent of actual quantum of such GST or any other Tax paid by the seller. Similarly, in case of reduction of such GST or any other Tax shall be reimbursed to the buyer by the seller. All such adjustments shall include all reliefs, exemptions, rebates, concession etc, if any, obtained by the seller. Section 64-A of sales of goods Act will be relevant in this situation.

(iv) GST or any other Tax levied by Central/ State/ Local governments on final product will be paid by the buyer on actual, based on relevant documentary evidence. GST or any other Tax on input items will not be paid by the buyer and they may not be indicated separately in the bids. Bidders are required to include the same in the pricing of their product.

(b) If it is desired by the Bidder to ask for GST or any other Tax to be paid as extra, the same must be specifically stated. In the absence of any such stipulation in the bid, it will be presumed that the prices quoted by the Bidder are inclusive of GST or any other tax and no liability of any tax will be developed upon the Buyer.

(c) On the Bids quoting GST or any other Tax extra, the rate and the nature of GST or any other Tax applicable at the time of supply should be shown separately. GST or any other Tax will be paid to the Seller at the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to GST or any other Tax and the same is payable as per the terms of the contract.

## **PART IV – SPECIAL CONDITIONS OF RFP**

**The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of Bid submitted by the Bidder.**

1. **Performance Guarantee.** The bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd or HDFC Bank Ltd.) for a sum equal to **03%** of the contract value within **30 days** of receipt of the confirmed order Performance bank Guarantee should be valid up to **90 days** beyond the date of warranty.

(a) The Performance Bank Guarantee (PBG) must be valid for the entire period of contract plus **three months** and will be retained for the duration of warranty period.

(b) The PBG will be returned to the supplier on successful completion of all the obligations under the contract.

(c) In case the execution of the contract is delayed beyond the contracted period and the purchaser, with or without Liquidated Damages (LD), grants extension to delivery period the supplied must get the Bank Guarantee (BG) revalidated if not valid already.

(d) In the event of breach or of default in all or any of the condition set for forth this contract the purchaser may take and forfeit to itself any part thereof or the who amount of indemnity in respect of loss or damages or inconvenience caused be reason of breach or default.

(e) Action set for in Para above shall not in any way affect limit or extinguish an remedy or relief to which the purchaser may at any time be lawfully entitled against the supplier and the above actions shall not be deemed to relieve the supplier from any suit proceedings or prosecution to which he may be liable under any law for time being in force in respect of anything done or omitted by him at any time

2. **Payment Terms.** It will be mandatory for the Bidders to indicate their bank account numbers and other relevant payment details so that payments could be made through ECS/EFT mechanism instead of payment through cheques, wherever feasible. Payment will be made after the proper installation/Inspection by the board of officers.

3 **Schedule of Payments.**

(a) 100% of payment after completion of complete work.

(b) Payment will be made through Cheque/ NEFT/ RTGS.

4. **Paying Authority**. Army Public School Jalandhar Cantonment PIN-144005 through ECS (Electronic Clearing Service). The payment of bills will be made on submission of the following documents by the Seller to the Paying Authority along with the bill:

- (a) Ink-signed copy of Commercial invoice / Seller's bill.
- (b) Guarantee/ Warranty certificate.
- (c) Details for electronic payment via Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in supply order/contract).
- (d) Any other document/ certificate that may be provided for in the Supply Order/ Contract.
- (e) e-way bill for the items supplied to Army Public School, Jalandhar Cantt.

5. **Warranty**. The following Warranty will form part of the contract placed on successful Bidder :-

- (a) The Seller warrants that the goods supplied under the contract conform to technical specifications prescribed and shall perform according to the said technical specifications.
- (b) Seller will provide free on site comprehensive warranty for all the hardware/ items components/Accessories etc for a period of **12 months from the date of ATP on completion of project**, after the date of acceptance of stores by Joint Receipt Inspection or date of installation and commissioning, whichever is later, that the goods/stores supplied under the contract and each component used in the construction thereof shall be provided free from all types of defects/failures.
- (c) During the warranty period all warranty benefits recd by the vendor from the OEM, for any items, if any pertaining to third parties will be passed on in to the buyer.

6 **The Purchasing/Accepting Officer**. The Senior Patron of Army Public School, Jalandhar Cantonment is the purchaser. The purchaser has the sole discretion to accept or reject any tender without assigning any reason.

7. Once the supply order has been placed, it will be the vendor's responsibility to complete the project in all respects.

**"Certified that all terms and conditions as laid in the tender enquiry and anywhere else in the tender are accepted by the company"**.

8. Please ensure that this is your best and final offer.

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**Appendix 'A'**

(Refer RFP para 1(b) (i) of Part I)

**CERTIFICATE**  
**(TO BE SUBMITTED WITH TECHNICAL BID)**

1. We have gone through the complete tender document and there is no ambiguity in our mind. We have signed on all pages of the tender document and the same is enclosed with our technical bid. Our representative has visited the site and the proposed complete system layout diagram and bill of material for installation is attached with the technical bid.
2. Photocopies of the following documents are enclosed and originals will be produced during Technical Evaluation Committee (TEC), if called for:-
  - (a) OEM/Dealership Cert from OEM.
  - (b) GST Registration Cert.
  - (c) PAN of the firm.
  - (d) ISO Certificate.
3. The certificate will be provided for each OEM separately.
4. The complete items will be subjected to an acceptance testing procedure to test individual components and also its composite working. The details of the procedure will be worked out jointly between the vendor and the purchaser/user before the finalisation of the contract. The specifications of the equipment will be in conformity with the details provided by the user and as per the given specifications. The user will issue acceptance certificate on successful completion of acceptance testing and the stipulated training. The date of issuing the acceptance certificate would be deemed to be the date on which the warranty will commence.
5. We shall provide onsite comprehensive warranty of **One year** for refurbishing of washrooms at APS (senior wing) Jalandhar Cantt.
6. We confirm that we will abide by the delivery schedule as laid out in the Tender Enquiry.

Company Seal

(Authorized Signatory of Company)

Date:

**Appendix 'B'**

(Refer RFP para 1 (b) (xii) of Part I)

**EMD BANK GUARANTEE FORMAT**

Whereas \_\_\_\_\_(hereinafter called the "Bidder") has submitted their offer dated \_\_\_\_\_for the supply of \_\_\_\_\_(hereinafter called the "Bid") against the Buyer's request for proposal No- \_\_\_\_\_ Know all men by these presents that WE \_\_\_\_\_ of \_\_\_\_\_ having our registered office at \_\_\_\_\_ are bound unto \_\_\_\_\_(hereinafter called the "Buyer") in the sum of \_\_\_\_\_for which payment will and truly of be made to the said Buyer, the Bank binds itself, its successors and assigns by these presents.

Sealed with the common seal of the said Bank this \_\_\_\_\_day of \_\_\_\_\_2024 \_\_\_\_\_the conditions of obligations are \_\_\_\_\_

- (1) If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of this tender.
- (2) If the Bidder having been notified of the acceptance of his tender by the Buyer during the period of its validity
- (a) If the Bidder fails to furnish the Performance Security for the due performance of the contract.
- (b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Buyer up to the above amount upon receipt of its first written demand, without the Buyer having to substantiate its demand, provided that in its demand the Buyer will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 12 Months days after the period of tender validity and any demand in respect thereof should reach the bank not later than the above date.

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(Signature of the authorized officer of the bank)  
Name and designation of the officer  
Seal, name & address of the Bank and address of the Branch.

**Appendix 'C'**

(Ref para 1 (b) (Viii) of part I of RFP)

**ACCEPTANCE OF LETTER TENDER TERMS & CONDITIONS**

(To be given on Company Letter Head)

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_**SUB: ACCEPTANCE OF TERMS & CONDITIONS OF TENDER**

Tender Reference No: \_\_\_\_\_

Name of Tender/Work:-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I/We have downloaded / obtained the tender document (s) for the above mentioned 'Tender / Work' from the web site (s) namely: \_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / we have recd entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/we shall abide hereby the terms / conditions / clauses contained therein.

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3. The corrigendum(s) issued from time to time by your department / organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totally / entirely.

5. The documents and enclosures as submitted in physical form as mentioned in para 7 of part I of RFP is the true copy of the documents uploaded on the Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>).

6. In case any provisions of this tender are found violated, you department / organization shall be at liberty to reject this tender/bid including the forfeiture of the full said Earnest Money Deposit absolutely and we shall not have any claim/right against deptt in satisfaction of this condition.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**Appendix 'D'**

(Refer to para 1 (b)(ix) of RFP Part I)

**TECHNICAL BID PROCUREMENT OF 'DUAL DESK (36" X 14" X 27") (SEAT SIZE 15" x 14" x 16" Inches) WITH BACK REST , MADE OF 18MM THICK MDF BOARD QTY 305 FOR CLASS ROOMS' AT (SR WING) ARMY PUBLIC SCHOOL, JALANDHAR CANTONMENT**

Principal  
Army Public School  
Jalandhar

Dear Sir,

1. Ref your letter No \_\_\_\_\_ dated \_\_\_\_\_.
2. We hereby submit our technical bid in response to your above quoted letter.

<b><u>S. No</u></b>	<b><u>Tech Specifications</u></b>	<b><u>Compliance Yes/ No</u></b>
(a)	Material of Desk top +/- 2 mm (For shelf / storage +/- 4 mm) 18 mm thick MDF board	
(b)	Material of support structure or side panel (+0.1mm) side structure made of 0.6 mm CRC sheet press formed to 25 mm square pipe of wall thickness 1 mm	
(c)	Height of Desk Top in mm ( $\pm 5$ mm), 675mm	
(d)	Height of Desk back in mm ( $\pm 5$ mm), 700mm	
(e)	Width of Desk Top in mm ( $\pm 5$ mm), 350mm	
(f)	Type of Desking – INTEGRATED DESK CUM SEATING WITH SHELF /STORAGE UNDER DESK	
(g)	Desking Configuration - TWO SEATER	
(h)	Length of Desking, Seating and Backrest (if provided) in mm ( $\pm 10$ mm) -900mm	
(j)	Material of Seat and Backrest (if provided) ( $\pm 2$ mm (For back rest $\pm 4$ mm) – 18mm thick MDF Board	
(k)	Material of Support Structure ( $\pm 0.2$ mm)- Mild Steel Square Section of outside minimum 25mm and wall thickness minimum 1 mm	
(l)	Material of Seat Cushion – WITHOUT CUSHION	
(m)	Width of Seating in mm ( $\pm 10$ mm), 300mm	
(n)	Height of Seat in mm ( $\pm 10$ mm), 375mm	

<b><u>S. No</u></b>	<b><u>Tech Specifications</u></b>	<b><u>Compliance Yes/ No</u></b>
(o)	Width of backrest if provided in mm ( $\pm 5$ mm), 200mm	
(p)	Back Support for Seating of Same material as seating - WITHOUT CUSHION	
(q)	Warranty period in number of years – 01 year	
(q)	Section Pipe (+2mm) 25x50 mm	
(o)	Powder coating-maharani 45-50 micron	

**Notes:-**

1. Comments must be offered on each QR mentioned above. No QR should be left blank.
2. The above points are not exhaustive. Any item of work/equipment not specifically mentioned, but considered essential for completion of the work in all respect shall be deemed to be included in the scope of the work of the successful vendor.
3. Technical literature where applicable must be included to support the technical compliance.
4. The terms and conditions as mentioned in tender enquiry letter referred to above have been carefully read by me/us and are accepted by the company and we will abide by them.
5. All certificates be duly stamped, sealed and signed, name and designation of signatories to be mentioned.

Place :

Company Seal

Date:

(Authorised Signatory of Company)



**Appendix 'E'**

(Ref para 1 (b) (x) & Para 1(c) (ii) Part I of RFP)

**ADDITIONAL CHARGES/DISCOUNTS**

It is hereby certified that no Additional Charges Levied or Any Discounts Offered from the prices quoted in the enclosed BOQ, which will have financial implication on the bid value quoted by me.

The following additional Charged Levied/Discounts Offered over and above the prices quoted in the BOQ which will have financial implication on the bid value quoted by me.

- (i)
- (ii)
- (iii)

Date :

Signed by  
Official stamp

**Notes :-**

1. Please strike out whichever is not applicable.
2. The certificate will be signed by the owner of the firm or any person auth to do soon behalf of the owner.

**Appendix 'F'**  
(Ref para 1 (b) (xi) & 6 (c)  
of Part I of RFP)

**INSTRUCTIONS TO THE BIDDERS**

Bidders to submit the bids physically in the sealed tender box prior to bid submission end date. The tender box will be kept in the Visitor's Room of Army Public School, MH Road, Jalandhar Cantt.

**COMMERCIAL BID PROCUREMENT OF 'DUAL DESK (36" X 14" X 27") (SEAT SIZE 15" X 14" X 16 " Inches) WITH BACK REST, MADE OF 18MM THICK MDF BOARD QTY 305 FOR CLASSROOMS' AT (SR WING) ARMY PUBLIC SCHOOL, JALANDHAR CANTONMENT**

S. No	Nomenclature of items	A/U	Qty	Cost/unit	GST	Total cost including GST
(a)	Dual Desk- size (36" x 14" x 27" inches) Seat size (15" x 14" x 16" inches) with back rest for Senior classes, Material . With 18mm thick MDF Board Material of Desk top +/- 2 mm (For shelf / storage +/- 4 mm) 18 mm thick MDF board	Nos	305			
Total Cost Of Project Including GST						

Place :

Company Seal

Date:

(Authorised Signatory of Company)

**Appendix 'G'**

(Refer RFP para 1 (b) (xii) of Part I)

**PERFORMANCE BANK GUARANTEE FORMAT**

From:  
 Bank \_\_\_\_\_  
 To,  
 Army Public School  
 Jalandhar Cantt

Dear Sir,

Whereas you have entered into a contract No, \_\_\_\_\_ dated \_\_\_\_\_ (hereinafter referred to as the said Contract) with M/s \_\_\_\_\_ hereinafter referred to as the "seller" for supply of goods as per Part-ii of the said contract to the said seller and whereas the seller and whereas the seller has undertaken to produce a bank guarantee for (03%) of total Contract value amounting to \_\_\_\_\_ to secure its obligations to the President of India. We the \_\_\_\_\_ bank here by expressly, irrevocably and unreservedly undertake and guarantee as principal obligors on behalf of the seller that, in the event that the President of India declares to us that the goods have not been supplied according the Contractual obligations under the aforementioned contract, we will pay you, on demand and without demur, al and any sum up to a maximum of \_\_\_\_\_ Rupees \_\_\_\_\_ only your written demand shall be conclusive evidence to us that such repayment t is due under the terms of the said contract. We undertake to effect payment upon receipt of such written demand.

2. We shall not be discharged or released from this undertaking and guarantee by any arrangements, variations made between you and the seller, indulgence to the seller by you, or by any alteration in the obligations of the seller or by any forbearance whether as to payment, time performance or otherwise.

3. In no case shall the amount of this guarantee be increased.

4. This guarantee shall remain valid for 2 (two) months from the date of Receipt & acceptance of test consignment of India or until all the store, spares and documentation have been supplied according to the contractual obligations under the said contract.

5. Unless a demand or claim under the guarantee is made on us in writing or on before the aforesaid expiry date as provided in the above referred contract or unless the guarantee is extended by us, all your rights under this guarantee shall be forfeited and we shall be discharged from the liabilities hereunder.

6. This guarantee shall be a continuing guarantee and shall not be discharged by \_\_\_\_\_ and change in the constitution of the Bank or in the constitution of M/s \_\_\_\_\_